Healesville RSL Sub-Branch as Agency for General Appeals Patriotic Fund B86

STATEMENT DUE DATE: 16th FEBRUARY 2019

	BSB	Account number
Bank account:	633000	161000823

Agency Statement of Receipts & Disbursements for the year ended 31/12/2018

(Note: Entries on this page refer only to transactions & transfers through the Agency bank account for the period 01/01/2018 through to 31/12/2018)

Income

Major Income Activities Summary of ANZAC & Poppy Appeals	Appeals collections	ANZAC Appeal 2018	Amount Raised	$ 6,511.00	
		POPPY Appeal 2018	Amount Raised	$ 6,114.00	(A)
			Sub-Total	***$ 12,625.00***	(B)
	Remittances	ANZAC Appeal 2018	Remitted to State Branch	$ 6,511.00	
		POPPY Appeal 2018	Remitted to State Branch (Leave in blank if remitted after 31st December 2018)	$ -	(C)
			Sub-Total	***$ 6,511.00***	(D)
	Reimbursements	ANZAC Appeal 2018	Amount received from State Branch	$ 3,256.00	
		POPPY Appeal 2018	Amount received from State Branch (Leave in blank if received after 31st December 2018)	$ -	(E)
			Sub-Total	***$ 3,256.00***	(F)
			Total Major Income Activities (B-D+F)	**$ 9,370.00**	(G)

Minor Income Activities	Share of 2017 Poppy Appeal - Received in 2018 from State Branch (if applicable)	$ 1,119.00	GST Refunds from RSL VIC Branch	$ -	**$ 1,119.00**	(H)
	Donations	$ -	Gunfire Breakfast & 2 Up	$ -		
	Bank Interest	$ -	Other Income	$ -		
			TOTAL INCOME FOR THE YEAR (G+H)		**$ 10,489.00**	(I)

Expenses

Benevolent veteran & dependant welfare expenses: *(Must relate to assistance to veterans, widows, carers and dependants)*

Aged care accessories (hearing aid, special chair, bed)	$ -	Meals expenses (lunch, dinner,excluding alcohol)	$ -
Bills (Internet, telephone, council rates)	$ -	Membership for elderly veterans	$ -
Christmas lunch/function (excluding alcohol)	$ -	Mobility (scooter hire, repairs, wheelchair, walking frames)	$ -
Christmas parcels (veterans only)	$ -	Portsea Camp (for veteran's dependant only)	$ -
Clothing/ shoes/ glasses	$ -	Recreational/sporting activities/RSL Active (group exercises, trips, cinema, museums etc)	$ 1,964.00
Emergency accommodation	$ -	Rental/ bond/ moving houses assistance	$ -
Financial assistance	$ -	School fees for veteran/ dependant	$ -
Firewood	$ -	Utilities (Water, gas, electricity)	$ -
Food vouchers	$ -	Transportation for hospital/doctor visits	$ -
Funerals/ wakes/ newspaper notices	$ 1,862.00	Taxi fares	$ -
Garden maintenance/ lawn mowing	$ 2,292.00	Vehicle (registration, repairs, RWC, petrol)	$ -
Hairdresser/ barber	$ -	Wreaths/ flowers	$ -
Health/ medical/ pharmacy expenses	$ -	Other (Please give detail) Sustainability sponsorship	$ 1,000.00
House repairs/ maintenance/insurance	$ -	Other (Please give detail)	$ -
Meals at Sub-Branch (excluding alcohol)	$ -	Other (Please give detail)	$ -
		Sub-Total Benevolent veteran & dependant welfare expenses	**$ 7,118.00** (J)

Care coordinators ratified by ANZAC	Accommodation/travel expenses	$ -	
	Wages and on costs	$ -	**$ -** (K)

Welfare Office Expenses:					
ANZAC Appeal 2018 costs	$ -	Postage	$ -	$ 214.00	(L)
Poppy Appeal 2018 costs	$ -	Stationery	$ -		
Audit/Accounting Fees	$ -	Utilities (Water, gas, electricity: related to Welfare Office, if applicable: apportioned amount)	$ -		
Bank Fees	$ -	Volunteer Expenses (meals, certificates of appreciation, etc)	$ -		
Computer/Printer equipment	$ -	Volunteer Expenses (Reimbursements transport expenses)	$ -		
GST	$ 214.00	Other (Please give detail)	$ -		
Meeting expenses (food/rent)	$ -	Other (Please give detail)	$ -		
Police Checks	$ -	Other (Please give detail)	$ -		
Transfers/Donations approved by Consumer Affairs Victoria (CAV) (Details MUST be provided)					
Transferred to:	$ -	Tranferred to:	$ -	$ -	(M)
Transferred to:	$ -	Transferred to:	$ -		
Transfers to another Agency A/C B86 approved by State Branch (Details MUST be provided)					
Transferred to:	$ -	Transferred to:	$ -	$ -	(N)
Remittances to State Branch					
2017 Poppy Appeal raised in 2017 but sent to State Branch in 2018 (if applicable)			$ 2,237.00	$ 2,237.00	(O)
2017 Unused funds sent to State Branch in 2018 (if applicable)			$		
			Sub-Total (K+L+M+N+O)	$ 2,451.00	(P)
			TOTAL EXPENSES FOR THE YEAR (J+P)	$ 9,569.00	(Q)

Bank balance at 1st Jan 2018	$ 4,471.35	(R)
Total income for the year **(I)**	$ 10,489.00	
Total expenses for the year **(Q)**	$ 9,569.00	
Bank balance at 31st Dec 2018 **(Amount must agree with bank statement)**	$ 5,391.35	(S)

2018 Unused Funds Calculation

Bank Balance at 31st December 2018 (S)	$ 5,391.35
Less AMOUNT Shown at (A)	$ 6,114.00
Plus AMOUNT Shown at (C)	$ -
Less AMOUNT Shown at (E)	$ -
Sub-Total	$ (722.65)
Less unpresented cheques and/or expenses occurred between January to April 2019 and/or budgeted expenses - (Provide details)	$ -
Less Donations received in 2018	$ -
Total of unused funds to be remitted to State Branch	$ (722.65)

Please attach to this form a cheque or copy of EFT transfer of unused funds sent to the RSL General Appeals Patriotic Fund BSB 013 030 A/C 8372 79576

Treasurer's Report

Related party transaction*	**Please circle your answer.** Does your charity have a documented policy or processes on related party transactions (conflict of interest)? **Related party transaction or conflict of interest is any transaction influenced by the interests of the parties related to the transaction.*	YES	NO
	Please circle your answer. Did your charity have any related party (conflict of interest) transactions?	YES	NO

I certify that the above statement is true and correct and that the disbursements meet the objectives of Benevolent Welfare as described by the Australian Taxation Office. A copy of the bank statement as at 31st December 2018 has been provided.

Name of Treasurer (please print) PETER McCRACKEN **Signature of Treasurer**

Auditor's Report **(Requested if total income was over $10,000)**

I have audited the books, vouchers, bank records and other records of the above Agency Account for the period ended 31st December 2018 and certify in my opinion the books and records are kept in a satisfactory manner and that the above statement gives a true and fair view of the activitiesof the Sub-Branch as Agency for the General Appeals Patriotic Fund B86 in meeting its Benevolent Welfare obligations as a Deductible Gift Recipient.

Name of Auditor (please print) Michael Shulman **Signature of Auditor**

Auditors Qualification Registered Company Auditor **Date** 1-12-19

Bendigo Bank

Agency For Appeals Account
633000 / 161000823

$3,334.67
Available balance

$3,334.67
Current balance

		Debit	Credit	Running balance
December 19, 2018	**News Corp Australia** 052536646	**−$272.00**		**$5,391.67**
December 5, 2018	**MDE SERVICES GROUP** Healesville Rsl	**−$300.00**		**$5,663.67**
	Mail News Group Healesville Rsl	**−$385.00**		**$5,963.67**
December 1, 2018	**Interest**		**+$0.00**	**$6,348.67**

No more activity